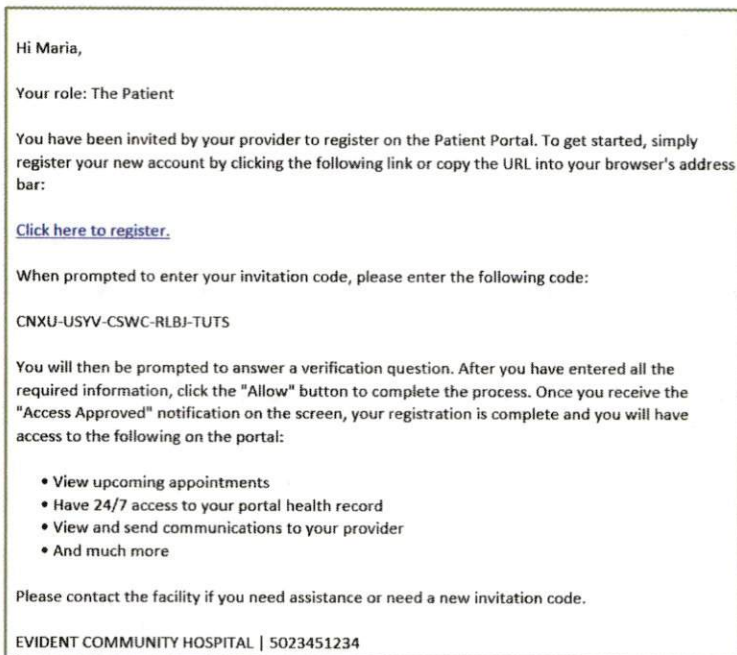


Adding Additional Family Members to a MyCareCorner Registered Account

Additional family members (spouse, children, and/or parents) can be added to a registered MyCareCorner account once a healthcare provider (hospital or clinic) provides the family member with an email or a printed copy of the registration invitation for MyCareCorner.

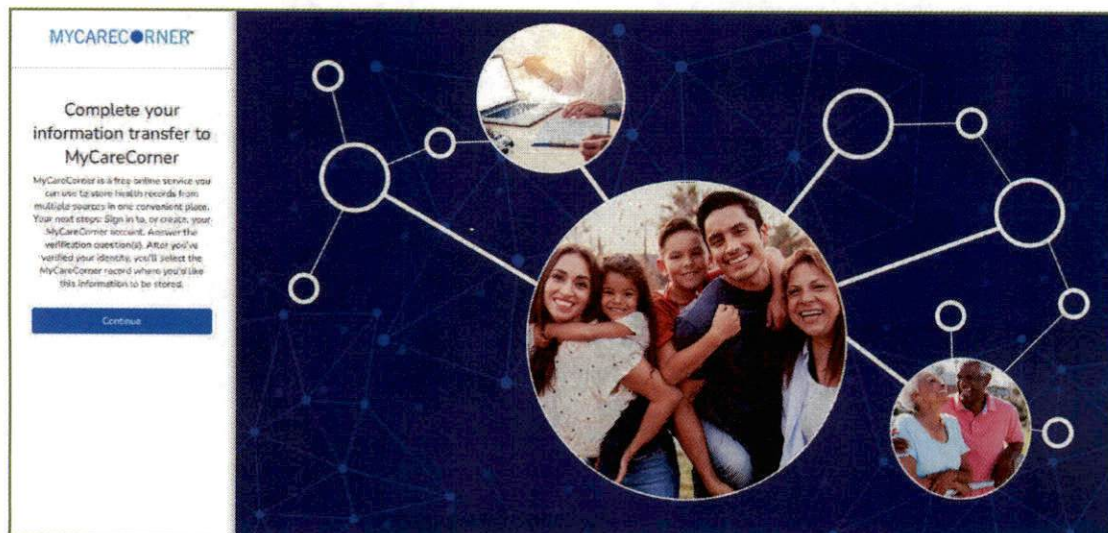
Using the Email Invitation

1. To add the family member to your registered MyCareCorner account, you need an invitation from the healthcare provider. Once you receive the registration invitation for MyCareCorner, click the link in the email.



Email Invitation

2. The MyCareCorner page is launched. Click **Continue**.

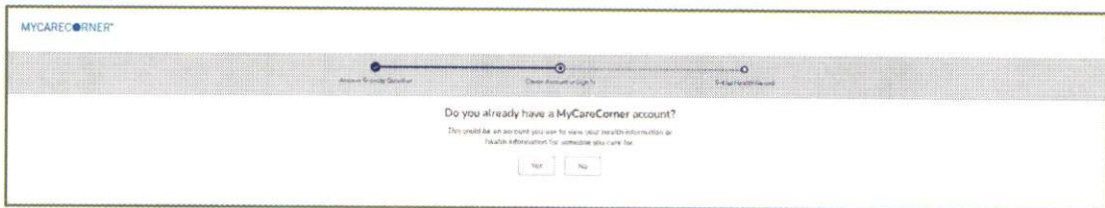


If you have questions, please call (641) 622-2720.


3. To confirm the identity of your family member, enter the family member's date of birth and click **Next**.



4. A question is displayed: **Do you already have a MyCareCorner account?** Select **Yes**.



5. The Sign in box is displayed. Enter the registered account member's Email and Password and click **Sign In**.

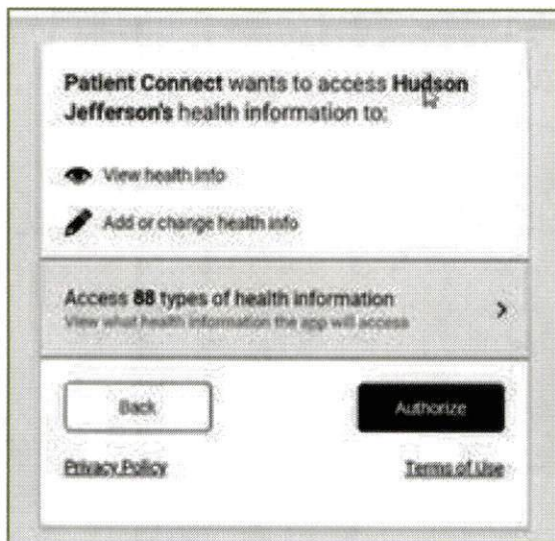


6. On the Create Health Record screen, enter the First Name, Last Name, Relationship to You, Sex, and Date of Birth of the family member's record you are adding.

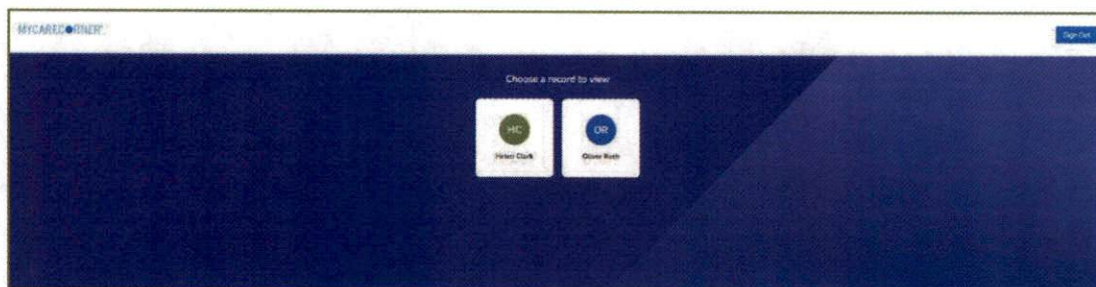


7. Enter the characters you see in the gray bar in the field provided. Click **Next**.

8. The authorization screen is displayed. Select **Authorize**.



9. The Access Approved screen is displayed. Click **Home**. Now, both records are displayed. Select the record that you'd like to view.



10. Once in a health record, you can switch the view to other records linked to your account. Click the circle with your initials on it (in the upper-right corner of the screen). Other records that you have linked are displayed. Click a name to switch the view.



Using the Printed Invitation

1. To add the family member to your registered MyCareCorner account, open your web browser, type the URL from the printed invitation into the address bar, and press **<Enter>**.

Centriq Mercy Complex (A51P)

Patient Name: S, John
Date: 03/15/2022
Patient Portal Registration Process

During your recent visit, you were invited to register with the Patient Portal. To get started, simply register your new account by entering the following URL into your browser's address bar:

<https://login.mycarecorner.net/transferwelcome.aspx?packageid=WTMT-ASHB-FWFD-JECB-ICOO>

When prompted to enter your invitation code, please enter the following code:

WTMT-ASHB-FWFD-JECB-ICOO

You will then be prompted to answer a verification question.

After you have entered all the required information, click the "Allow" button to complete the process. Once you receive the "Access Approved" notification on the screen, your registration is complete and you will have access to view your portal health record.

Note - Invitation code will expire in 30 days.

Printed Invitation

2. The MyCareCorner page is displayed. Click **Continue**.



3. The Identity Code screen is displayed. The identity code should auto-fill into the fields. If not, enter the code from your printed instructions and click **Next**.

MYCARECORNER

Enter the identity code shared with you by MyCareCorner

Identity Code

BCBH	UTM	MMQ	CLM	TYMD
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Please if you copy and paste the code, make sure the first letter is with a capital letter, and the other letters are lowercase.

Next

4. The confirm identity screen is displayed and the remaining steps are the same as having an email invitation. **Follow steps 3-12 in the Using the Email Invitation section.**