A Patient's Guide to Using MyCareCorner

MyCareCorner.net

Welcome to MyCareCorner, your personal portal to your health record. We created this simple, yet comprehensive guide to help you navigate through your new portal.

Getting Started

Your healthcare provider Keokuk County Hospital & Clinics will provide you with an email (if you provided an email address) or a printed copy of instructions for accessing the MyCareCorner website.

Using the Email

1. Click the link in the email. The MyCareCorner welcome page is launched in your web browser.

2. Click **Continue**. A security question is displayed to confirm your identity. Answer the question and click **Next**.

3. A question is displayed: ***Do you already have a MyCareCorner account?*** Click the appropriate answer.

   If you click Yes, the Sign In page is displayed. Enter your **Email and Password** and click **Sign In**. An Invitation to Access page is displayed,indicating records that can be associated with your account. See the next section of this document for next steps: I Have an Existing MyCareCorner Account.

   If you click No, the Create Your MyCareCorner Account page is displayed. Proceed with step 4.

4. In the fields on the Create Your Account page, enter your first name, last name, an email address and password.

5. Check the **I agree to the Terms and Conditions** box.

6. Click **Next**. The Create Health Record page is displayed.

7. Enter the information for the health record in the fields provided: First Name, Last Name, Relationship to You, Country, Postal Code/Zip, Sex,and Date of Birth. NOTE: This could be a person other than you if you are setting up the health record for a child, spouse, or you are a patient representative.

8. Click **Next**. An authorization message is displayed indicating the access being given. Click Authorize.

9. An **Access approved** message is displayed. Click Home to enter the patient portal.

I Have an Existing MyCareCorner Account

If you have an existing MyCareCorner account and have received an invitation to create a health record for an additional person (or for yourself), you must select the health record to associate with your account.

1. Click the link in the email. The MyCareCorner welcome page is launched and displayed in your web browser.

2. Click **Continue**. A security question is displayed to confirm your identity. Answer the question and click **Next**.

3. A question is displayed: **Do you already have a MyCareCorner account?** Select **Yes**.

4. An Invitation to Access page is displayed with the name of the person's health record that you are accessing.

5. If the invitation is for you and your health record is listed, select it and click **Finish**. If you are managing another person's health record, you will need to create a new record. Click **Create New Record**.

   It is important to note that multiple patients can be set up under one account (or email address/password combination) so that spouses and/or children can be accessed from a single account holder.

6. Enter the information about the person whose health information you are managing (this may be you or someone else). Enter their first name, last name, sex, and date of birth (you may also enter their relationship to you) and press the **Next** button. Your account and health record is now created.

7. Click **Home** to go to the MyCareCorner patient portal home page.
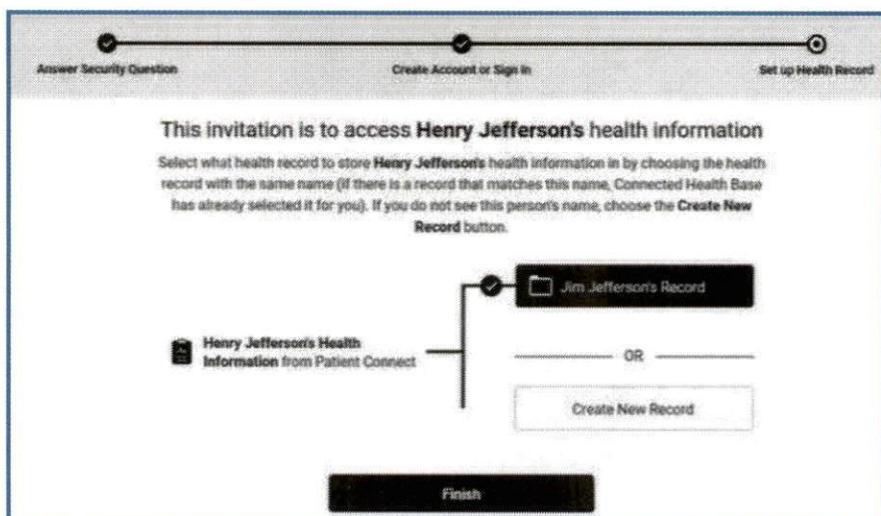
Using the Printed Instructions

1. Open your web browser, type the URL from the printed invitation into the address bar, and press **<Enter>**. The Welcome page is displayed.

2. Click **Continue**. The Identity Code screen is displayed.

3. Enter the invitation code from your printed instructions.

4. Click **Submit**. The Create Your MyCareCorner Account page is displayed.

5. The remaining steps are the same as in the Using the Email section on page 1. See steps 3-9 of that section to complete the process.

Accessing Areas of Your Health Record

MyCareCorner provides access to your personal health record. The home screen (or dashboard) contains tiles you can click to view areas of your record. Or, you can use the menu options on the left to navigate to areas of your record: Health Record, Medical Readings, Healthy Living, and Communication Center. Select the name of the group to expand it.

Click:	To:	Click:	To:
Health Record		**Medical Readings**	
Allergies	View, edit, delete, and add allergies in your personal health record.	Blood Oxygen	View historical blood oxygen values in a graph format and add new entries.
Concern	View and manage a list of health concerns, including start and end dates.	Blood Glucose	View and enter values for blood glucose and HgA1c levels.
Conditions	View a list of medical problems in your record and add, delete, or edit problems to mark inactive (i.e., indicate that you no longer have the condition).	Vital Signs	View and modify the blood pressure values and other vital signs recorded in your personal health record.
		Lab Results	View lab results that have been uploaded to your personal health record.
Documents	View, manage, and download documents to your record. You can also view your health data audit log.	**Healthy Living**	
		Body Mass Index (BMI)	Based on height and weight values, your BMI is calculated and displayed on this page.
Encounters	View basic information about the medical visits/encounters recorded in your Consolidated Clinical Document (CCDA) record, edit or delete previous visits, and add new visits.	Weight	View and enter weight values in a graph or list.
		Height	View and enter height values in a graph format.
Immunizations	Manage the immunization data in your personal health record.	Exercise	Link to your fitness watch/device to display exercise information.
		Communication Center	
		Upcoming	View your upcoming and past.
Medications	View the medications listed in your personal health record, edit or delete existing medications, and add new medications you are taking.	Appts Reminders	appointments and add new appointments. View reminders created for medications and appointments.
		Print Record	Use this option to print your complete record or portions of your record.
Procedures	View the procedures included in your personal health record, edit or delete previous procedures, and add new procedures that have been performed.	Notifications	View your active notifications in the Notification Center.